



North Tyneside
Council

Legal Services

Quadrant, The Silverlink North,
Cobalt Business Park,
North Tyneside, NE27 0BY

Denise Marshall
Justice Prince CiC
Oxford Centre
Longbenton
NE12 8LT

Direct Dial: (0191) [REDACTED]

haf@northtyneside.gov.uk

November 2025

Dear Denise,

Re: Additional Grant Funding of Minimal Finance Assistance

Your organisation was awarded grants from the Department for Education, with a gross value of £28,800.00 for the purpose of running activities for the easeINTO/HAF Programme

We are writing to make you aware that further funding has become available, and the Council is proposing to give your organisation a further grant.

The gross value amount of that further assistance is £3360.00

To progress the award of this additional grant, we request written confirmation from your organisation* that the addition funding will still be compliant with the provisions of the Subsidy Control Rules. Please sign and return the below declaration to [REDACTED] at the following address [REDACTED]

Before signing the confirmation below, please read the following information carefully.

We wish to remind you of your compliance of the provisions contained within The Subsidy Control Act 2022 as set out in our previous correspondence.

Your organisation (including companies in the same group) is entitled to receive no more than £315,000 in Minimal Financial Assistance (MFA) awards over the applicable period. The applicable period is:

- The elapsed part of the current financial year (i.e., from 1 April 2025, and
- the two financial years immediately preceding the current financial year

The £315,000 limit over this time period includes all MFA awards under the Act, but also:

- (i) any previous subsidy your organisation* has received which was provided under the £325,000 Special Drawing Rights allowance set out in Article 364 of Chapter 3 of the EU-UK Trade and Cooperation Agreement ("**TCA**")
and
- (ii) any previous *de minimis* State aid your organisation* received under any of the EU Regulations listed in section 42(8)(c) of the Act;
and
- (iii) any SPEI financial assistance awards under section 38 of the Act within the applicable period above.

You must cumulate all of the above support together when assessing your organisation's* eligibility to receive MFA support.

Record keeping obligations

We take this opportunity to also remind your organisation that you are required to keep a written record of the amount of MFA you have received and the date/s when it was received. The written record must be kept for at least three years beginning with the date on which the MFA was given. This will enable you to respond to future requests from public authorities on how much MFA you have received and whether you have reached the cumulative threshold above.

Confirmation

I confirm, for and on behalf of Justice Prince that the receipt of the additional MFA of £3,360.00 from North Tyneside Council will not exceed the MFA threshold of £315,000 as specified in section 36(1) of the Subsidy Control Act 2022.

Signatory's declaration:

I am an authorised signatory for the recipient organisation* named above and declare that the information contained in this declaration is true and accurate.

I acknowledge that, if our organisation fails to meet the eligibility requirements set out in this letter, we may become liable to repay any subsidy received in this case.

Name of signatory	
Signature	
Date	

***Note 1:** The MFA financial threshold applies at company group level. *References to "You" and "your organisation" in the context of this letter means not only your organisation, but also any enterprises linked to your organisation – for example, companies within the same group. The declaration above must also account for any relevant subsidy or aid they have received.*

***Note 2:** *A relevant previous subsidy and/or State aid in this context of this letter may have included grant funding, or other benefits such as loans granted on favourable terms, or free or subsidised services. If you are in any doubt as to whether such previous support was provided under the TCA special drawing rights allowance, or De Minimis Aid Regulations, please include it when calculating your eligibility for this MFA award. Any funding awards or similar which were not provided to your organisation under the special drawing rights allowance in the TCA, or De Minimis Aid Regulations, do not need to be taken into account for the purposes of calculating your eligibility to receive MFA.*

I look forward hearing from you.

Yours faithfully

