



MINUTES

Meeting:	INCLUSION PARTNERSHIP BOARD	Date:	14 April 2009
Present:	John Scott, Head of Access and Inclusion, North Tyneside Council		
	Jane Johnston, Head of Public Health Services, North Tyneside PCT		
	Stuart Youngman, Integrated Services Development Manager, NHS North of Tyne		
	Anne Cassidy, Manager Children's Disability Team		
	Dr Mike Vincent, Consultant Paediatrician		
	Sandra Thompson, ISA Project Manager, North Tyneside Council		
	Susan Leonas, Social Work Manager, NTC		
	Annette McGlade, Manager, Learning Disabilities Federation		
In Attendance:	Pat Scott (Minutes)		

1.	<u>Apologies for Absence</u> Apologies were received from John Waldron, Linda Turner, Julia Craddock, Russell Stronach and Pat Ardis-Neil.	Action
2.	<u>Minutes of Last Meeting/Matters Arising</u> (13.02.09) The minutes were agreed as an accurate record subject to a change to page 5.. JW informed of piece of work via Transition Support Programme (not SEN Hubs as stated in minutes).	
3.	<u>Matters Arising</u> Confirmation of New Membership of Board – JS has received no comments regarding omission of members. Work Experience & Employment Opportunities – JJ/DB to discuss employment opportunities for children with disabilities. Learning & Skills Council – JS informed £30k received to look at Brokerage, Post 16 and Post 18 provision. A sub-group has been identified, Northumberland CC looking after funds.	JJ/DB
4.	<u>CYPP Service Improvement Project Updates</u> Integrated Service Management Structure (JS) – Updated Service Structure has been circulated. A report will be presented to DLT on 23 April. The aims of the report are to identify a joint management structure that will provide North Tyneside Children's Trust with better integrated delivery of universal, early intervention services and targeted disability services across North Tyneside and to embed a "Team around the Child" approach to children's safeguarding and service provision across all Children's Trust partner agencies.	

Aiming High Core Offer (JW) – to be deferred until next meeting.

JW

Aiming High Short Break Care (AC)

- Project Officer post now agreed. Post will be advertised within the next few weeks.
- Funding is being considered for holiday chalets for disabled children in partnership with a charitable organisation.
- Funding provided for consultation event with deaf children and their families in partnership with the National Deaf Children’s Society.
- Funding provided for Tall Ships event.
- Funding provided for Beacon Hill High Borrans trip.
- Funding provided for Parents Steering Group conference.
- Establishment of a residential unit for children with Autism Spectrum Disorders and a Short Break Care Unit for children with severe disabilities – AC has visited site potential site.

Following discussions at Parents Steering Group AC reported that parents would like their views to be transmitted to Inclusion Partnership Board through a professional. SY stated views and engagement from parents is imperative and a mechanism is needed from this Board. After lengthy discussions it was agreed that representation at IPB would be discussed at next PSG meeting.

Integrated Processes (ST)

- Slight reduction in CAFS this month causing concern, only 16 added. In total 549 since CAFS began (900 children on database includes siblings).
- Not everybody is complying with process – majority trying to get access to services although CAF not supposed to be a referral document.
- Problems last month with inter-agencies re Looked After Children from Newcastle living in North Tyneside. ST concerned that these CAFS are happening and Newcastle CC not aware, intend to resolve quickly.
- Training plan revised – Information Sharing training will be provided free of charge.
- Information in preparation for Contact Point – all submissions for EMS, Social Care and LA Housing have been updated and given the “green light” across the board. Still working towards October date.
- eCAF – National Survey taking place. North Tyneside to provide details for small survey this year, large survey next year. ST stressed the importance of people asked to participate.
- Consultation document re CAF for Adults is taking place at present nationally. Document available on North Tyneside website.

SY informed he has produced a whole section in his report to DLT on Lead Professional and CAF take up across North Tyneside. SY has found that people are not clear on who is leading on agenda. ST is leading on technical process but it is not apparent who is delivering on implementation.

	<p>Key Working (JS)</p> <ul style="list-style-type: none"> - Focus Group has not had any further meetings. Funding is available from April 2009. Key Worker post will be going to advert in next few weeks. <p>CAMHS Review (SY)</p> <p>SY explained his review findings and emphasised that the following elements are key to the successful delivery of a comprehensive, well integrated, whole system of CAMH services:</p> <ul style="list-style-type: none"> • Effective Leadership through Children’s Trusts and CAMHS Partnerships • Understanding what children, young people and families want • Ensuring that the whole system of services is needs-led with joined up and effective outcome based commissioning • Services must work together to give clarity to care pathways and be child, parent, carer and family centred • People working with children must be developed and supported appropriately • Service delivery must focus appropriately upon promotion, prevention and early intervention services, as well as ensuring that high quality specialist service provision is accessible and of high quality. <p>A full copy of CAMHS Needs Assessment together with a copy of the CAMHS Self Assessment document will be circulated with minutes.</p> <p>Therapeutic Services, SALT Review (AP) – to be deferred until next meeting.</p> <p>Transition (IW) – to be deferred until next meeting.</p>	<p>AP</p> <p>IW</p>
5.	<p><u>Inclusion Issues</u></p> <p>Children’s Trust Board (JS)</p> <p>Following DLT on 23 April the report “Providing North Tyneside Children’s Trust with better Integrated Management & Delivery of Universal, Early Intervention Services & Targeted Disability Services” will go to Children’s Trust Board.</p> <p>JS informed that final reports re Proposals to develop Post 16 provision at Woodlawn Special School and Proposals to develop Specialist Autism Spectrum Disorder Provision at Longbenton Community College are to go to Cabinet for approval today in order to be in place for September 2009.</p> <p>Parents Steering Group</p> <p>JS stated that JW has raised concern that the parent focus groups are struggling with regard to representation from professionals. The group need to be re-aligned and more closely linked to the action plan for the development of Integrated Children’s Disability Services. JW thinks it would be useful if named leads from each strand led the focus groups.</p>	

	<p>SY suggested appointing someone from this group to get information to Parents Steering Group. JS thinks we need to discuss and get some form of representation on this Board. JW to discuss with PSG.</p> <p>It was agreed that CYPP Disability Action Plan would be discussed at next meeting and a copy be circulated with minutes for members to consider prior to next meeting.</p> <p>Extended Schools Programme (JC) – to be deferred until next meeting.</p>	<p>JW</p> <p>All</p> <p>JC</p>
6.	<p><u>Summary of Actions Agreed</u></p> <ul style="list-style-type: none"> • JJ/DB to discuss employment opportunities for children with disabilities. • Aiming High Core Offer – Update from JW at next meeting. • Therapeutic Services, SALT Review – Update from AP at next meeting. • Transition – Update from IW at next meeting. • Parents Steering Group – JW to discuss representation at Inclusion Partnership Board meetings. • IPB members to consider CYPP Disability Action Plan prior to next meeting. 	<p>JJ/DB</p> <p>JW</p> <p>AP</p> <p>IW</p> <p>JW</p> <p>All</p>
7.	<p><u>Any Other Business</u></p> <p>There was no other business.</p>	
8.	<p><u>Date of Next Meeting</u></p> <p style="text-align: center;">Friday 19 June – 10.00am – Room 3.09, Quadrant</p> <p>Suggested dates for future meetings will be discussed on 19 June.</p>	