



North Tyneside Council

FORWARD PLAN OF KEY (AND NON-KEY) DECISIONS AND POLICY FRAMEWORK MATTERS

1 AUGUST TO 30 NOVEMBER 2007

AUGUST 2007

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
CHILDREN, YOUNG PEOPLE AND LEARNING						
1.	14 August 2007	Cabinet	School term and holiday dates 2008/09 (All Wards)	Headteachers, School Governors, Teacher Associations, Neighbouring Local Authorities	Diagrams of term dates and holidays	Peter Parish (0191) 200 5014
2.	14 August 2007	Cabinet	'Care Matters – Time for Change' White Paper – to seek delegated authority to seek pilot status for linked initiatives (All Wards)	Discussion with Corporate Parenting Committee	'Care Matters – Time for Change' (DfES) (2007)	Helen Watson (0191) 200 5579
DEVELOPMENT						
3.	14 August 2007	Cabinet	Draft Parking Strategy – to seek approval to implement the strategy (All Wards)	Strategic Director of Development Head of Environment	Draft Parking Strategy Official Consultation Responses	Kevin Ridpath (0191) 219 2463

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DEVELOPMENT (CTD)						
4.	14 August 2007	Cabinet	Designation of Revised Boundary for Wallsend Green Conservation Area (Northumberland and Wallsend Wards)	Wallsend Parks Project Board The recommended boundary will be subjected to a public consultation period of 4 weeks starting from the 4th June to the 29 th June 2007	Planning (Listed Buildings and Conservation Areas) Act 1990 Planning Policy Guidance Note No. 15 – ‘Planning and the Historic Environment’ Conservation Area Management – English Historic Towns Forum Conservation Area Management Strategies – English Heritage	Graham Sword (0191) 219 2103 Ian McCaffrey (0191) 219 2164
5.	14 August 2007	Cabinet	Designation of Revised Boundary for New Quay Conservation Area (Riverside Ward)	The New Quay /Fish Quay Conservation Management Strategy, which was subjected to extensive public engagement, recommends a revised boundary for the New Quay Conservation Area. The recommended boundary will be subjected to a public consultation period of 4 weeks starting from the 4 th June to the 29 th June 2007	Planning (Listed Buildings and Conservation Areas) Act 1990 Planning Policy Guidance Note No. 15 – ‘Planning and the Historic Environment’ Conservation Area Management – English Historic Towns Forum Conservation Area Management Strategies – English Heritage New Quay /Fish Quay Community Led Conservation Area Character Statement Fish Quay New Quay Conservation Area Management Strategy	Graham Sword (0191) 219 2103

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DEVELOPMENT (CTD)						
6.	14 August 2007	Cabinet	<p>Tyne and Wear City Region Update Report- - to note recent developments in City Region governance arrangements and seek approval to support the ongoing officer participation in appropriate work streams and the continued key leadership role in developing the Transport work stream and the Employment Consortium.</p> <p>(All Wards)</p>	Elected Mayor, Cllr Jim Allan, Chief Executive, Strategic Director of Development, Head of Legal Services, Head of Strategic Finance.	Previous Cabinet reports dated 31 May 2005, 20 June 2006, 12 December 2006, and 15 May 2007.	David Workman (0191) 219 2629
ORGANISATIONAL IMPROVEMENT						
7.	14 August 2007	Cabinet	<p>Annual Efficiency Statement – 2006/07 Backward look - to endorse the annual efficiency statement 2006/07 Backward Look to be submitted to DCLG in July 2007 in line with Government guidelines</p> <p>(All Wards)</p>	Mayor Cabinet Members for Finance and Organisational Improvement Chief Executive	Annual Efficiency Statement 2006/07 Mid year update	Fiona Rooney (0191) 200 7048 Vicki Dixon (0191) 200 1107
8.	14 August 2007	Cabinet	<p>Matters arising from Overview and Scrutiny Committee and its Sub-Committees</p> <p>(All Wards)</p>	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	Author Overview and Scrutiny Committee <u>Contact</u> Michael Robson (0191) 200 6951

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ORGANISATIONAL IMPROVEMENT (CTD)						
9.	14 August 2007	Cabinet	Annual Treasury Management Report 2006/07 (All Wards)	Senior Manager (Strategic Finance) Interim Manager (Financial Planning) Principal Accountant (Capital) Sector Treasury Consultants	CIPFA Code of Practice for Treasury Management in the Public Services. DCLG (Department for Communities and Local Government) Guidance on Local Government Investments, Local Government Act 2003, H M Treasury	Fiona Rooney (0191) 200 7048 Margaret Keith (0191) 200 7054
10.	14 August 2007	Cabinet	Gender Equality Scheme – to seek approval to implement the scheme (All Wards)	All unions; External groups; Equality Group; Cabinet member for Organisation Improvement; Corporate Management Team	Code of Practice and Guidance for Public Bodies implementing the Gender Equality Duty	Alan Greaves (0191) 2192408 Win Gibson (0191) 2192766
11.	14 August 2007	Cabinet	2007/08 Strategic Investment Plan Monitoring to 30 June 2007 – to note the Strategic Investment Plan position at 30 June 2007 and to approve the variations identified to the 2007/08 Strategic Investment Plan (All Wards)	Corporate Management Team Cabinet Member for Finance and Organisation Improvement Strategic Investment Group	General Ledger reports Various correspondence Supported Borrowing documentation Grant documentation Council and Cabinet reports	Fiona Rooney (0191) 200 7048 Graham Noble (0191) 200 7071 Diane Scott (0191) 200 7079

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SEPTEMBER 2007

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
COMMUNITY SERVICES						
1.	18 September 2007	Cabinet	Adult Social Care Modernisation Programme (All Wards)	From May to July 2007 a significant engagement project is planned which will seek the views of approximately 40 groups from staff, members, customers, partner agencies, community groups, Third Sector and Independent Sector organisations on the future vision for Adult Social Care. Results of this will be included in the paper presented in September 2007.	Cabinet paper December 2006: Modernising Adult Social Care and Services for Older People	Ian Whitehead (0191) 200 1733 Haley Hudson (0191) 200 1740
2.	September 2007	Cabinet Member for Finance and Organisational Improvement	Write Off of Bad Debts – for approval to write off, as not collectable, the debts listed in the schedule attached to each report. (All Wards)	Head of Strategic Finance, Head of Legal and Democratic Services, Strategic Director of Community Services	A case file containing supporting documentation compiled for each application.	Richard Corbiere (0191) 200 6607
This item previously appeared on the forward plan as a report to Cabinet on 19 June 2007. The report was withdrawn from the 19 June Cabinet agenda following the recent introduction of the Elected Mayor's scheme of delegation of Executive Functions to individual Cabinet Members						

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COMMUNITY SERVICES (Cont)						
3.	18 September 2007	Cabinet	<p>Wallsend Parks – Parks for People Funding Application – to update Cabinet on progress of bid development, seek agreement to levels of matched funding required from Council and authority to submit bid</p> <p>(Northumberland, Wallsend and Battle Hill Wards)</p>	<p>Wallsend Parks Project Board – Bimonthly meetings held since 21 June 2006</p> <p>Consultation Events: 1 July 2006 – Park Lodge Launch: initial consultation event 23 August 2006 – Consultation at National Play Day Event 14 September 2006 – Tour of Site by Board Members and Consultation Event 25 October 2006 – Community Forum established with members from the North Tyneside Council Residents Panel November 2006 – Burnside and Churchill Pyramid Schools consulted 28 March 2007 – Community Forum meeting 12 and 13 April 2007- Open consultation in Wallsend Forum 14 April 2007 – Community Clean Up Day in the Park and community consultation 23 May 2007 – Community Forum Drop- n session 8 August 2007 (TBC) – Community Forum End of August 2007 - Open session for all Cabinet Members and Councillors (TBC) 8 September 2007 – Heritage Open Day event at Civic Hall</p>	<p>Outline bid document and indicative costs Evidence of community consultation undertaken Consultant’s reports (ie conservation management plan)</p>	<p>Paul Gowans (0191) 200 5161 Tabitha Falcus (0191) 200 6266</p>

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ORGANISATIONAL IMPROVEMENT						
4.	18 September 2007	Cabinet	Matters arising from Overview and Scrutiny Committee and its Sub-Committees (All Wards)	Overview and Scrutiny and its Sub-Committees	Report of the relevant Committee	<u>Author</u> Overview and Scrutiny Committee <u>Contact</u> Michael Robson (0191) 200 6951
5.	18 September 2007	Cabinet	Annual Report of Complaints 2006-7 - to approve the content of the Annual Report to be published, and to note and comment on the operation of the Council's Complaint Services. (All Wards)	Content compiled by Customer Liaison Office and circulated to Cabinet Members, Strategic Directors, Heads of Service and Nominated Complaints Officers.	The Council's Complaints Procedures. Information from Complaints Service records. Local Government Ombudsman Annual Letter. Relevant Regulations and good practice.	David Chambers (0191) 200 5390
This item previously appeared on the forward plan as a report to Cabinet on 14 August 2007. The report has been deferred to enable it to be considered alongside the performance monitoring report.						
6.	18 September 2007	Cabinet	2007/08 Revenue Budget Monitoring and Management Position to 31 July 2007 – to note the revenue budget monitoring position for the general fund and housing revenue account for the period 1 April to 31 July 2007 (All Wards)	Cabinet Member for Finance and Organisation Improvement Corporate Management Team Directorate Finance Staff	Revenue Budget 2007/08 Directorate Budget Monitoring Returns General Ledger Reports	Fiona Rooney (0191) 200 7048 Graham Noble (0191) 200 7071

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OCTOBER 2007

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
COMMUNITY SERVICES						
1.	16 October 2007	Cabinet	<p>Delivery of Extra Care Programme – seeking approval to proceed with the programme</p> <p>(All Wards)</p>	<p>Legal and Democratic Services</p> <p>Finance and Valuation and Assets Management</p>	<p>Council Plan Report to Cabinet 13 March 2007</p> <p>Delivery of Extra Care Programme and appointing approved partner</p>	<p>Roy Marston (0191) 219 2085</p> <p>Nigel Porter (0191) 200 5549</p>
DEVELOPMENT						
2.	16 October 2007	Cabinet	<p>Designation of Revised Boundary for Backworth Village Conservation Area</p> <p>(Valley Ward)</p>	<p>Officers are currently working with Backworth Residents Association with an external bid for funding to assist them in producing a Community led character statement. Before this project is launched, an opportunity exists to review the boundary which was designated in the 1970's. The draft boundary will be subjected to a formal public consultation exercise commencing in June 2007 for 4 weeks.</p>	<p>Planning (Listed Buildings and Conservation Areas) Act 1990</p> <p>Planning Policy Guidance Note No. 15 – 'Planning and the Historic Environment'</p> <p>Conservation Area Management – English Historic Towns Forum</p> <p>Conservation Area Management Strategies – English Heritage</p>	<p>Graham Sword (0191) 219 2103</p>
3.	16 October 2007	Cabinet	<p>Benton and Longbenton Conservation Area Character Appraisal</p> <p>(Benton and Longbenton Wards)</p>	<p>The draft consultation document will be subjected to a formal public consultation exercise commencing in July 2007 for 4 weeks.</p>	<p>Planning (Listed Buildings and Conservation Areas) Act 1990</p> <p>Planning Policy Guidance Note No. 15 – 'Planning and the Historic Environment'</p> <p>Conservation Area Management – English Historic Towns Forum</p> <p>Conservation Area Management Strategies – English Heritage</p>	<p>Graham Sword (0191) 219 2103</p>

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DEVELOPMENT (Cont...)						
4.	16 October 2007	Cabinet	Core Strategy – Preferred Options – to seek approval for release for public consultation (All Wards)	The draft consultation document will be subjected to a formal public consultation exercise commencing in November 2007 for 6 weeks. Statutory requirements will have to be met.	Planning Policy Statement No.1 – Delivering Sustainable Development Planning Policy Statement 12:Local Development Frameworks Consultation Planning Policy Statement: Planning and Climate Change Supplement to Planning Policy Statement 1	Paul Dillon (0191) 219 2163

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NOVEMBER 2007

No	Date of Decision	Decision-Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
DEVELOPMENT						
1.	13 November 2007	Cabinet	Three year review of North Tyneside Council Statement of Licensing Policy (All Wards)	12 week consultation with Responsible Authorities, trade, residents, local businesses, Members and MP's followed by Member Working Group	Licensing Act 2003, Guidance issued under S182 Licensing Act 2003 and Regulations	Joanne Lee (0191) 219 2577
2.	13 November 2007	Cabinet	Sustainable Design and Construction Guide (All Wards)	The draft consultation document will be subjected to a formal public consultation exercise commencing in July 2007 for 4 weeks. This will also be directed at large construction companies and volume housebuilders.	Planning Policy Statement No.1 – Delivering Sustainable Development Planning Policy Statement 22:Renewable Energy Consultation Planning Policy Statement: Planning and Climate Change Supplement to Planning Policy Statement 1	Graham Sword (0191) 2192103

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ORGANISATIONAL IMPROVEMENT						
3.	13 November 2007	Cabinet	2007/08 Revenue Budget Monitoring and Management Position to 30 September 2007 – to note the revenue budget monitoring position for the general fund and housing revenue account for the period 1 April to 30 September 2007 (All Wards)	Cabinet Member for Finance and Organisational Improvement Corporate Management Team Directorate Finance Staff	Revenue Budget 2007/08 Directorate Budget Monitoring Returns General Ledger Reports	Fiona Rooney (0191) 200 7048 Graham Noble (0191) 200 7071
4.	13 November 2007	Cabinet	2007/08 Strategic Invest Plan Monitoring to 30 September 2007 – to note the Strategic Investment Plan position at 30 September 2007 and to approve the variations identified to the 2007/08 Strategic Investment Plan (All Wards)	Corporate Management Team Cabinet Member for Finance and Organisational Improvement Strategic Investment Group	General Ledge reports Various correspondence Supported Borrowing documentation Grant documentation Council and Cabinet repots	Fiona Rooney (0191) 200 7048 Graham Noble (0191) 200 7071 Diane Scott (0191) 200 7079
5.	22 November 2007	Council	Three year review of North Tyneside Council Statement of Licensing Policy (All Wards)	12 week consultation with Responsible Authorities, trade, residents, local businesses, Members and MP's followed by Member Working Group	Licensing Act 2003, Guidance issued under S182 Licensing Act 2003 and Regulations	Joanne Lee (0191) 219 2577

PLEASE NOTE:

Those items featured in bold on the forward plan are new entries to the plan.

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